



## MERCY CORPS – INTENT TO BID

(Please don't send any bids or proposals with the Intent to Bid Form)

<b>Country:</b>	Nigeria
<b>Office:</b>	Maiduguri
<b>Title of Procurement Activity:</b>	Supply of Graduation items in Borno State
<b>Tender Reference Number:</b>	NIG MDG TEN85
<b>Deadline for Submission:</b>	10 <sup>th</sup> May 2024; 10:00AM

We intend to submit a bid or proposal in response to this solicitation upon receipt of the Request for Bid or Proposal with full instructions.

We understand that this is an Intent to Bid and in no way obligates this company to participate in this process. Also, this Intent to Bid does not constitute any transactional obligation between Mercy Corps and the intended bidders.

Please find below the relevant information required to receive the Request for Bid /Proposal:

<b>Organization Name</b>	
<b>Contact Person</b>	
<b>Main Telephone Number</b>	
<b>Alternative Telephone (if any)</b>	
<b>Business Email</b>	
<b>Business Address</b>	
House / Building Number	
Street	
City	
Country	



**Mandatory questions and please indicate your preference:**

#	Questions	Answer (Click on the box)	
1	We intend to submit our bid or proposal via email.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

We hereby express the organization's intention to participate in the competitive solicitation process.

<b>Form completed by (Name and Title)</b>	
<b>Telephone Number/s:</b>	
<b>Date:</b>	

**Method of Submission:**

**Completed Intent to Bid Forms must be submitted to Mercy Corps via email at [ng-tenders@mercy Corps.org](mailto:ng-tenders@mercy Corps.org) with the reference number NIG MDG TEN85 in the subject line of the email.**

NB: Any submitted form without the Tender Reference number may not be considered.

**For Internal use, only**

**Official Notes**

*(Only to be completed by the Head of Procurement, Mercy Corps)*

<b>Head of Procurement (Name and Title)</b>	
<b>Signature</b>	
<b>Date</b>	